



AGENDA

Regular Meeting of Council

Date: Tuesday, April 25, 2023, 7:00 p.m.
Location: Council Chambers

Pages

1. CALL TO ORDER

"On behalf of Council, I would like to acknowledge the traditional territories of the area's Six First Nations."

2. APPROVAL OF AGENDA

Recommendation:

THAT the agenda for April 25, 2023, Regular Meeting of Council is approved as presented.

2.a Adjourn Regular Meeting to Go into Public Hearing

Recommendation:

THAT the April 25, 2023, regular meeting is adjourned to convene the public hearing.

2.b Reconvene of Regular Meeting

Recommendation:

THAT the April 25, 2023 Regular Meeting of Council be reconvened at ____ pm, after the closing of the Public Hearing.

3. PUBLIC AND STATUTORY HEARINGS AND READINGS OR ADOPTION

3.a OCP Amendment Bylaw Amendment No. 1057**5**
Amy Wainwright, Plan North

Recommendation:

THAT OCP Amendment Bylaw No. 1057, 2023 is given third reading.

3.b Zoning Amendment Bylaw No. 1058, 2023**7**
Amy Wainwright, Plan North

Recommendation:

THAT Zoning Amendment Bylaw No. 1058, 2023 is given third reading.

3.c Growing Communities Capital Reserve Fund Bylaw No. 1061, 2023**8**
P. Anderson, Director of Finance

Recommendation:

THAT the “Growing Communities Capital Reserve Fund Establishment Bylaw No. 1061, 2023” be adopted.

- 3.d Permissive Tax Exemption Amendment Bylaw No 1056, 2023 11

Recommendation:

That the “Permissive Tax Exemption Bylaw Amendment No, 1056, 2023” be adopted.

- 3.e 2023 Tax Rate Bylaw No. 1062, 2023 14

Recommendation:

THAT the “2023 Tax Rate Bylaw No. 1062, 2023” be given first, second, and third readings.

4. PUBLIC COMMENT

When recognized by the presiding member during the Public Comment portion of any regular or special meeting of Council, and only after giving their names and addresses, persons from the audience may address Council on a matter for not more than **2 minutes**. When speaking during the Public Comment or Public Question Period, persons must address their remarks to the presiding member, use respectful language, not use offensive gestures or signs, and **only address current agenda items**. No person from the audience may address Council more than once during the Public Comment and Public Question Period.

5. DELEGATIONS AND PETITION

None

6. ADOPTION OF MINUTES

Recommendation:

THAT April 11, 2023, Minutes of the Regular Meeting of Council be adopted.

7. MAYOR, COUNCILLOR AND CAO REPORTS

Recommendation:

THAT the Mayor, Councillor and CAO reports be received.

8. REPORTS

- 8.a Asset Retirement Obligation Consultant 27

Recommendation:

THAT Council direct staff to allocate \$15,000 from Comfor Reserve to hire JW Infrastructure Planning Ltd. for the assistance in meeting the requirements of the new PS3280 Asset Retirement Obligation Standard.

8.b	Dog Park Agreement Expires June 2023	33
	Recommendation:	
	Option 1	
	That the Village of Burns Lake takes over the management of the McEwen Dog Park;	
	AND THAT a groundskeeper is hired for 3 hours a week until December 31, 2023, on a contract basis of up to \$60 per week;	
	AND THAT up to \$2,500 is allocated from Comfor reserve for the groundskeeper contract, poop bags, and other costs related to grounds maintenance to December 31, 2023;	
	AND THAT operational expenses for an entire year are included in the 2024 Parks and Recreation budget.	
	Option 2	
	THAT staff are directed to find a non-profit organization willing to take on the management of the McEwen Dog Park;	
	AND THAT the Village of Burns Lake takes over the management of the McEwen Dog Park as of July 1 until a non-profit organization can be found;	
	AND THAT \$2,500 is allocated from Comfor reserve for a contact groundskeeper, poop bags and other related grounds maintenance costs to December 31, 2023.	
8.c	Asset Management Grant – Leverage Funding	36
	Recommendation:	
	Option 1	
	THAT the Village of Burns Lake commits up to \$33,000 from the Comfor reserve for the UBCM Asset Management Planning grant opportunity.	
	Option 2	
	THAT the Village of Burns Lake does not submit an application to UBCM's Asset Management Planning funding stream.	
9.	BUSINESS ARISING	
	None	
10.	ORIGINAL COMMUNICATIONS ACTION	
	None	
11.	ORIGINAL COMMUNICATION RECEIVED AND FILED	
11.a	UBM News Release - Funding Award \$3.149M for New Fire Hall	38
11.b	Northern Health Update	43
	Hard copies of the report are available at the office.	
11.c	REDIP Funding Announcement - Intersection Development - \$1M	44
12.	NEW BUSINESS	

- 12.a Old Highways Yard Update
S. Worthing CAO, verbal
- 12.b Setting of Strategic Planning Dates
S. Worthing, CAO, verbal

Recommendation:

THAT Strategic Planning dates are set for:

May 2 - 6:30 pm to 8:30 pm

May 8 - 5:00 pm to 7:00 pm

13. ACCOUNTS PAYABLE

46

Accounts payable dated April 21, 2023 of \$144,027.53 were found to be in good order.

14. READING FILE

Recommendation:

THAT the reading file dated April 21, 2023 be received and filed:

1. Ministry of Transportation and Infrastructure - Load Restrictions
2. Minerals North "2023 Dig Deep" April Update
3. CN – Notice - Annual Vegetation Management Program
4. Northern BC Tourism – Destination Management Organization Program
5. Artemis Gold Inc – Caribou Mitigation and Monitoring Plan
6. BC Energy Regulator – New Province-Wide Public Phone Number
7. Letter sent to NDIT RE: Nadina Community Futures Application

15. PUBLIC QUESTION PERIOD

When recognized by the presiding member during the Public Comment portion of any regular or special meeting of Council, and only after giving their names and addresses, persons from the audience may address Council on a matter for not more than **2 minutes**. When speaking during the Public Comment or Public Question Period, persons must address their remarks to the presiding member, use respectful language, not use offensive gestures or signs, and **only address current agenda items**. No person from the audience may address Council more than once during the Public Comment and Public Question Period.

16. RELEASE OF CLOSED MEETING RESOLUTIONS

17. ADJOURN

Recommendation:

THAT April 25, 2023 Regular Meeting of Council be adjourned at __ pm.



THE CORPORATION OF THE VILLAGE OF BURNS LAKE

BYLAW NO. 1057, 2023

A BYLAW TO AMEND "VILLAGE OF BURNS LAKE OFFICIAL COMMUNITY PLAN BYLAW NO. 970, 2017"

The Council for the Corporation of the Village of Burns Lake, in open meeting assembled, enacts as follows:

1. That Schedule B of "Village of Burns Lake Official Community Plan Bylaw No. 970, 2017" be amended such that the following land is redesignated from the "Residential Low Density (RL)" Designation to the "Residential Medium Density (RM)" Designation.

Lot 1, Plan PRP3090, Part N1/2, District Lot 6308, Range 5, Coast Range 5 Land District, shown on Schedule A, which is incorporated in and forms part of this bylaw.

This bylaw may be cited as the "Village of Burns Lake OCP Amendment Bylaw No. 1057, 2023".

READ A FIRST TIME this 28 day of March, 2023

READ A SECOND TIME this 28 day of March, 2023

PUBLIC HEARING HELD this day of

READ A THIRD TIME this day of

ADOPTED this day of

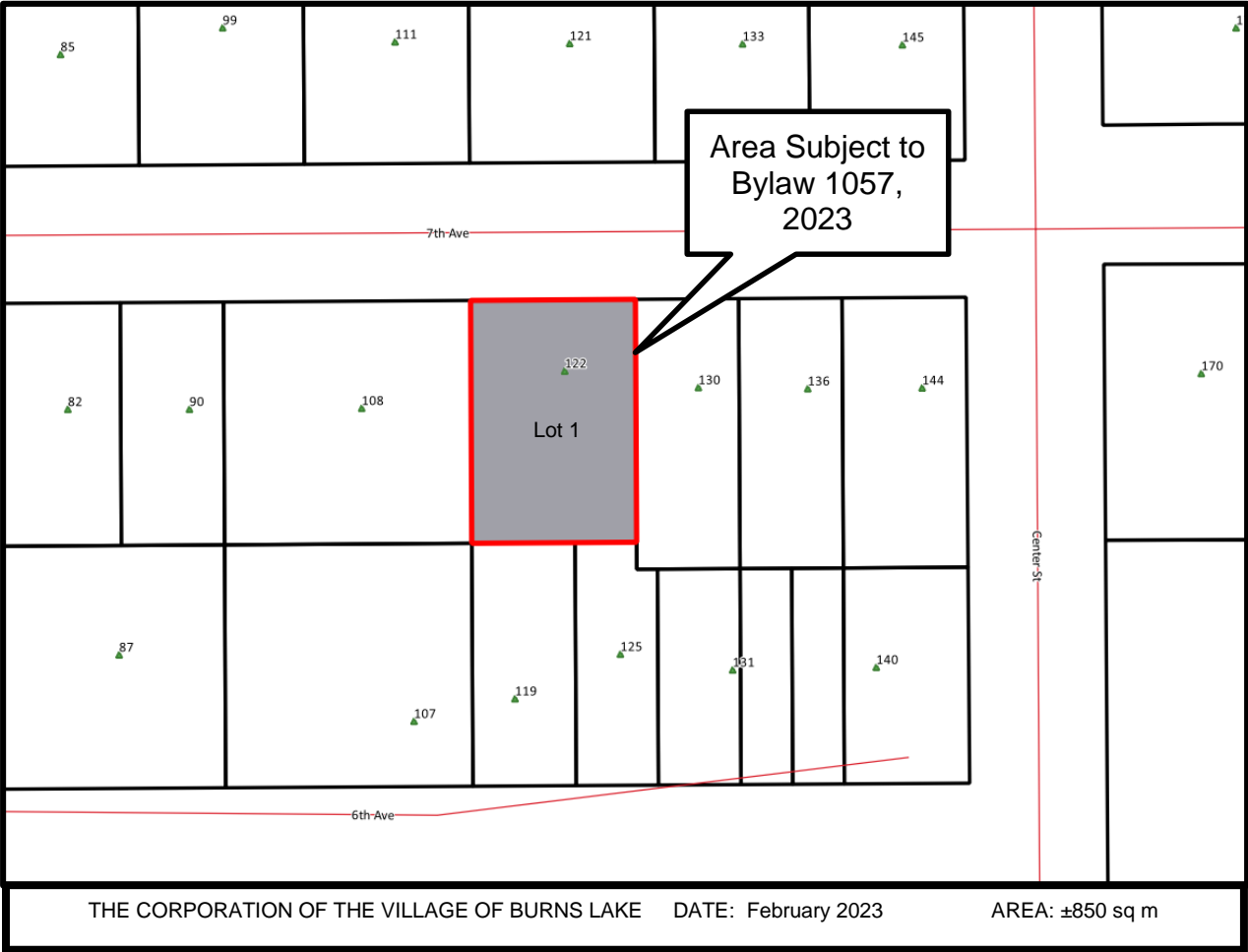
MAYOR

CORPORATE OFFICER

Certified to be a true copy of the "Village of Burns Lake Zoning Amendment Bylaw No. 1057, 2023."

Corporate Officer

SCHEDULE “A” BYLAW NO. 1057



Lot 1, Plan PRP3090, Part N1/2, District Lot 6308, Range 5, Coast Range 5 Land District, comprising ±850 sq m. Being redesignated from the “Residential Low Density (RL)” Designation to the “Residential Medium Density (RM)” Designation, as shown.

I hereby certify that this is Schedule “A” of Bylaw No. 1057, 2023.

Corporate Officer



THE CORPORATION OF THE VILLAGE OF BURNS LAKE

BYLAW NO. 1058, 2023

A BYLAW TO AMEND "VILLAGE OF BURNS LAKE ZONING BYLAW NO. 880, 2008"

The Council for the Corporation of the Village of Burns Lake, in an open meeting assembled, enacts as follows:

That Schedule 1 of "Village of Burns Lake Zoning Bylaw No. 880, 2008" be amended such that the following be added to the list of Principal Permitted Uses for the Residential Low Density Zone in Section 7.1.2 Principal Permitted Uses:

"triplex; on the Parcel legally described as Lot 1, Plan PRP3090, Part N1/2, District Lot 6308, Range 5, Coast Range 5 Land District."

This bylaw may be cited as the "Village of Burns Lake Zoning Amendment Bylaw No. 1058, 2023".

READ A FIRST TIME this 28 day of March, 2023

READ A SECOND TIME this 28 day of March, 2023

PUBLIC HEARING HELD this day of

READ A THIRD TIME this day of

APPROVED BY THE MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE
this day of

ADOPTED this day of

MAYOR

CORPORATE OFFICER

Certified to be a true copy of the "Village of Burns Lake Zoning Amendment Bylaw No. 1058, 2023."

Corporate Officer



Village of Burns Lake

Bylaw No. 1061, 2023

Growing Communities Capital Reserve Fund Establishment

THE CORPORATION OF THE VILLAGE OF BURNS LAKE
GROWING COMMUNITIES CAPITAL RESERVE FUND ESTABLISHMENT
BYLAW NO. 1061, 2023

A Bylaw to establish a reserve fund for the Growing Community Grant proceeds

The Council of the Village of Burns Lake in Open Meeting assembled, HEREBY ENACTS AS FOLLOWS:

1. Citation:

This Bylaw may be cited for all purposes as “The Corporation of the Village of Burns Lake Growing Communities Capital Reserve Fund Establishment Bylaw No. 1061, 2023”,

2. Establishment of Reserve Fund

There shall be and is hereby established a reserve fund, under the provisions of section 188 of the *Community Charter*, to be known as the “Growing Communities Capital Reserve Fund”.

The one time grant proceeds of \$1,208,000 received from the Growing Communities Grant shall be paid into the reserve fund in its entirety.

3. Investment of Funds

The monies set aside are not required to be deposited in a separate bank account and, until required to be used, may be invested in the manner provided by the *Community Charter*.

Interest earned on the monies set aside shall be credited to the reserve fund.

4. Use of Funds

Monies in the reserve fund shall only be used for capital and planning purposes in accordance with the letter from the Minister that awards the grant; received by the Mayor of the Village of Burns Lake and dated March 16th, 2023. The letter contains the eligible costs under the program.

This Bylaw has full force and effect from the date of adoption until amended, repealed or replaced.

READ A FIRST TIME THIS 11 DAY OF April, 2023

READ A SECOND TIME THIS 11 DAY OF April, 2023

READ A THIRD TIME THIS 11 DAY OF April, 2023

ADOPTED THIS _____ DAY OF _____, 2023

MAYOR

CORPORATE OFFICER

Certified to be a true copy of the Corporation of the Village of Burns Lake Growing Communities Capital Reserve Fund Establishment Bylaw No. 1061, 2023.



Village of Burns Lake

Bylaw No. 1056, 2023

Permissive Tax Exemption Amendment Bylaw

THE CORPORATION OF THE VILLAGE OF BURNS LAKE

BYLAW NO. 1056, 2023

**A BYLAW TO AMEND “THE CORPORATION VILLAGE OF BURNS LAKE PERMISSIVE TAX EXEMPTION
BYLAW NO. 1026, 2020”**

The Council of the Corporation of the Village of Burns Lake, in open meeting assembled, enacts as follows:

1) Citation

- a) This bylaw may be cited for all purposes as *“The Corporation of the Village of Burns Lake Permissive Tax Exemption Amendment Bylaw No. 1056, 2023”*

2) That the Corporation of the Village of Burns Lake Permissive Tax Exemption Bylaw No. 1026, 2020” be amended as follows:

- b) The exempt property owner names be changed on “Schedule A” bullet #6 and #7 from “Burns Lake Vineyard Christian Fellowship” to “ Fire Place Church (Burns Lake)”
 - Lot 5, Block 22, District Lot 6308, Plan 1206, owned by the Fire Place Church (Burns Lake) and used solely as a place of public worship. (457 Yellowhead Highway) Folio No. 02939.000
 - Lot 6, Block 22, District Lot 6308, Plan 1206, owned by the Fire Place Church (Burns Lake) and used solely as a parking lot for the Christian Fellowship Church. (465 Yellowhead Highway) Folio No. 02940.000
- c) The following exempt property be added to “Schedule A” for the years 2024-2025:
 - Lot 1, District Lot 6309, Plan 1180, owned by the Royal Canadian Legion Burns Lake & District Branch #50 and used for public recreational purposes (158 Francois Lake Drive) Folio No. 03201.000. 100% of their Class 6 building and land assessment is to be exempt.

This Bylaw has full force and effect from the date of adoption until amended, repealed or replaced.

READ A FIRST TIME THIS 11 DAY OF April, 2023

READ A SECOND TIME THIS 11 DAY OF April, 2023

READ A THIRD TIME THIS 11 DAY OF April, 2023

ADOPTED THIS _____ DAY OF _____, 2023

MAYOR

CORPORATE OFFICER

Certified to be a true copy of "The Corporation of the Village of Burns Lake Permissive Tax Exemption Amendment Bylaw No. 1056, 2023".



Village of Burns Lake Council Report

Date: April 25, 2023
To: Mayor and Council
From: Director of Finance, P. Anderson
Subject: **2023 Tax Rate Bylaw No. 1062, 2023**

1. ISSUE

1.1. The 2023 tax rates need to be set for municipal, hospital district and regional district purposes.

2. 2023 GOALS AND OBJECTIVES

Good government that is financially sustainable and invests in infrastructure to serve the community

3. BACKGROUND

3.1. Section 197 of the Community Charter requires that, prior to May 15 each year, Council adopt a tax rate bylaw to set property value tax rates for the purposes of

- raising the amount of tax revenue provided for in the financial plan
- raising the amounts to be collected to meet the municipality's taxing obligations in relation to another government

4. TRIPLE BOTTOM LINE

4.1. FINANCIAL IMPLICATIONS

The rates on Schedule A of proposed Bylaw 1062 will raise the following amounts of revenue:

- Municipal tax levy of \$1,769,368
- Stuart-Nechako Regional Hospital District annual requisition of \$320,636
- Regional District of Bulkley-Nechako annual requisition of \$395,906

4.1. ENVIRONMENTAL IMPLICATIONS

- N/A

4.2. SOCIAL RESPONSIBILITY IMPLICATIONS

- N/A

5. DISCUSSION

5.1. At the Feb 21, 2023 Budget Meeting, Council reviewed several options for setting rates. Rate options were property tax revenue increases of 5.50%, 6% or 6.73%, with 6.73% being enough to balance the budget without cuts. .

- 5.2. Council reviewed many reports including a tax increase comparison to other municipalities, a mill rate and ratio comparison per class of the Village of Burns Lake against other in its Regional District, and a historical tax rate increase report.
- 5.3. Council decided to approve a property tax increase of 6.73% in light of inflationary increases and other factors noted in the “2023 Tax Rate Setting” Council Report. It was also decided to increase the ratio that the Utility class pays to its maximum allowed, while keeping ratios in other classes constant.
- 5.4. Bylaw 1062 sets tax rates for municipal, regional district, and hospital purposes. The municipal tax levy, rates and ratios are established by Council. The regional district and hospital district tax levies are set by the Regional District of Bulkley-Neckako and the Stuart-Neckako Regional Hospital District. The regional district and hospital district ratios are established by the Province.
- 5.5. The Village also collects the following taxes on behalf of other governments. Those governments set their own tax rates and therefore rates for collecting those taxes are not included in Bylaw 1062:
- School Tax
 - Police Tax
 - BC Assessment
 - Municipal Finance Authority
- 5.6. For a property owner that experienced the averaged increase of 14% on their BC Assessment the municipal rates will result in an increase to the taxpayers of \$44 per \$100,000 of residential assessment, and \$91 per \$100,000 of business assessment.

6. RELEVANT LEGISLATION

- 6.1. *Community Charter* section 197

7. CAO COMMENTS

- 7.1. Reviewed and approved- S. Worthing CAO

8. RECOMMENDATION AND OPTIONS

8.1. RECOMMENDATION:

THAT the “2023 Tax Rate Bylaw No. 1062, 2023” be given first, second, and third readings.



THE CORPORATION OF THE VILLAGE OF BURNS LAKE

2023 TAX RATE BYLAW No. 1062, 2023

A Bylaw for the Levying of Rates for Municipal, Regional District and Regional Hospital District Purposes
for the year 2023

The Council of the Village of Burns Lake in Open Meeting assembled, HEREBY ENACTS AS FOLLOWS:

1. Citation:

This Bylaw may be cited for all purposes as “The Corporation of the Village of Burns Lake 2023 Tax Rate Bylaw No. 1062, 2023”,

2. The following rates are hereby imposed and levied for the year 2023:

- (a) For all lawful general purposes of the Municipality on the value of land and improvements taxable for general municipal purposes, rates appearing in column “A” of Schedule “A”, attached hereto and forming part of this Bylaw;
- (b) For purposes of the Stuart-Nechako Regional Hospital District on the value of land and improvements taxable for regional hospital district purposes, rates appearing in column “B” of Schedule “A”, attached hereto and forming part of this Bylaw;
- (c) For purposes of the Regional District of Bulkley-Nechako on the value of land and improvements taxable for regional hospital district purposes, rates appearing in column “C” of Schedule “A”, attached hereto and forming part of this Bylaw; and
- (d) For purposes of the Regional District of Bulkley-Nechako on the value of improvements only taxable for regional hospital district purposes, rates appearing in column “D” of Schedule “A”, attached hereto and forming part of this Bylaw.

3. Minimum taxation

The minimum amount of taxation upon a parcel of real property shall be one dollar (\$1.00).

4. Due Dates and Penalties

Payment for all property taxes levied by the Village of Burns Lake is due by July 4, 2023.

A penalty of 10% of the unpaid current year's taxes shall be applied to amounts remaining unpaid after July 4, 2023.

5. Full Force and Effect

This Bylaw has full force and effect from the date of adoption until amended, repealed or replaced.

READ A FIRST TIME THIS ____ DAY OF April 2023

READ A SECOND TIME THIS ____ DAY OF April 2023

READ A THIRD TIME THIS ____ DAY OF April 2023

ADOPTED THIS ____ DAY OF May 2023

MAYOR

CORPORATE OFFICER

Certified to be a true copy of "The Corporation of the Village of Burns Lake 2023 Tax Rate Bylaw No. 1062, 2023",

Schedule "A"

Tax Rates (dollars of tax per \$1,000 taxable value)

Property Class	A	B	C	D
	General Municipal	Regional Hospital District	Regional District on Land and Improvements	Regional District on Improvements only
1. Residential	5.97312	1.23460	0.77425	0.91764
2. Utility	39.97700	4.32111	2.70986	3.21174
4. Major Industry	37.51185	4.19765	2.63244	3.11997
5. Light Industry	37.51185	4.19765	2.63244	3.11997
6. Business	12.46188	3.02477	1.89690	2.24821
8. Recreational	5.97312	1.23460	0.77425	0.91764



Minutes of the Regular Meeting of Council

April 11, 2023, 7:00 p.m.

Council Chambers

Members Present: Mayor H. Wiebe
Councillor K. White
Councillor C. Rensby
Councillor K. Bjarnason – via Zoom
Councillor D. Hill

Staff Present: CAO S. Worthing
Director of Finance P. Anderson
Director of Protective Service Rob Krause
EDO D. Funk
DCO Val Anderson
Bylaw Officer K. Chalmers

Guests:

Quinten Beach, Operations Coordinator Rio Tinto
Aman Parhar, Advisor – Communities and Social Performance Rio Tinto

1. CALL TO ORDER

“On behalf of Council, I would like to acknowledge the traditional territories of the area’s Six First Nations.”

Mayor Wiebe called the meeting to order at 7:02 pm.

2. APPROVAL OF AGENDA

It was moved and seconded by Council:

2023-04-11: 142

THAT the agenda for April 11, 2023, Regular Meeting of Council is approved as presented.

CARRIED

3. PUBLIC AND STATUTORY HEARINGS AND READINGS OR ADOPTION

3.a Building Bylaw Amendment No. 1060, 2023 - A. Wainwright, Plan North

It was moved and seconded by Council:

2023-04-11: 143

THAT Village of Burns Lake Building Bylaw Amendment No. 1060, 2023 be adopted.

CARRIED

3.b Growing Communities Capital Reserve Fund Establishment Bylaw No. 1061, 2023

P. Anderson, Director of Finance

It was moved and seconded by Council:

2023-04-11: 144

THAT the “Growing Communities Capital Reserve Fund Establishment Bylaw No. 1061, 2023” be given first, second, and third readings.

CARRIED

- 3.c Permissive Tax Exemption Bylaw Amendment No. 1056, 2023 - P. Anderson, Director of Finance

It was moved and seconded by Council:

2023-04-11: 145

That the “Permissive Tax Exemption Bylaw Amendment No, 1056, 2023” be given first, second, and third readings.

CARRIED

- 3.d Rescinding of Previous Five year Financial Plans - V. Anderson, DCO

It was moved and seconded by Council:

2023-04-11: 146

THAT the following Five Year Financial Plan bylaws are repealed:

- **No. 990, 2019 (2019-2023) and all amendments;**
- **No. 1013, 2020 (2020-2024) and all amendments;**
- **No. 1032, 2021 (2021-2025) and all amendments;**
- **No. 1046, 2022 (2022-2026) and all amendments.**

CARRIED

4. PUBLIC COMMENT - None

5. DELEGATIONS AND PETITION

- 5.a Rio Tinto Update - *Aman Parhar, Advisor - Communities and Social Performance and Quinten Beach, Operations Coordinator*

- Gave an overview of Rio Tinto team members.
- Quinten, Nechako Operations Superintendent position
- Aman Parhar, Communities and Social Performance Advisor, is the first point of contact for community questions.
- New general manager, hoping to be fully operational by summer this year.
- T2 and T1 are operating together, it is a redundant tunnel, not taking more water.

- Community partnerships were instrumental in project success.
- Archeological project with Cheslatta will benefit humanity.
- Flow facts are released weekly on Fridays.
- Rio Tinto is streamlining communications tools - using Get Involved Nechako.
- Newsletter will be shared through Canada Post and on the website and Facebook pages.
- Community investment in 2022 in Lakes District included several local organizations.
- Water Engagement Initiative, a Southside working group, focuses on Ootsa Lake and the reservoir.
- Southside working group is proud of the initiative.
- Putting in a dock at Wisteria.
- Projects in the works, including the Burns Lake Centennial and Aboriginal Days.
- Asking what kind of information council would like to see during updates.

6. ADOPTION OF MINUTES

It was moved and seconded by Council:

2023-04-11: 147

THAT March 28, 2023, Minutes of the Regular Meeting of Council be adopted.

CARRIED

7. MAYOR, COUNCILLOR AND CAO REPORTS

- Mayor Wiebe attended the UBCM Housing Summit; highlights included the announcement by Premier Eby of \$4B in housing funding - 4, 6, and 10-plexes will be promoted. Governments will match funding, and the window for the application process starts in June. The province has asked communities to provide a list of available properties.

It was moved and seconded by Council:

2023-04-11: 148

THAT the Mayor report be received.

CARRIED

8. REPORTS

- 8.a Appointment of Bylaw Enforcement Officer - Robert Krause, Director of Protective Services

It was moved and seconded by Council:

2023-04-11: 149

That Council appoints Kenneth Jerome Chalmers as a Bylaw Enforcement Officer for the Village of Burns Lake.

CARRIED

- 8.b Fire Department - March Call Outs

- 8.c Resolution Tracker – for information

9. BUSINESS ARISING

- 9.a COFI Conference Attendance - Prince George

It was moved and seconded by Council:

2023-04-11: 150

THAT Mayor Henry Wiebe and Councillor Charlie Rensby attend the annual Council of Forest Industries (COFI) in Prince George, April 12 to 14, 2023.

CARRIED

10. ORIGINAL COMMUNICATIONS ACTION

10.a SFU Radon Gas Survey

It was moved and seconded by Council:

2023-04-11: 151

THAT staff are directed to complete the SFU - CARST Radon Gas Survey.

CARRIED

11. ORIGINAL COMMUNICATION RECEIVED AND FILED

- Item 11(c) was brought forward.
- Staff were asked to reply to the letter.
- Discussion of the volunteers that assisted over the season.

It was moved and seconded by Council:

2023-04-11: 152

THAT Original Communications items 11(a) through 11(c) are received and filed.

CARRIED

11.a MOTI Reply to NCLGA Communities

11.b NDIT Funding Announcement - Spirit Square Bandstand Improvements

11.c Two Letters Regarding the Timberman Hockey Team

It was moved and seconded by Council:

2023-04-11: 153

THAT a reply letter is sent to M. Goertzen and T. Findlay to their letters regarding the Timberman Hockey team.

CARRIED

12. NEW BUSINESS

12.a Great Bear Heliskiing Application

Councillor C. Rensby, verbal

- Councillor Rensby explained the Sweeney and Sabola Mountains heli-skiing application by Great Bear Heliskiing. He feels this is not of benefit to the community.

It was moved and seconded by Council:

2023-04-11: 154

THAT staff comments via the online process on the provincial website before April 19, 2023.

CARRIED

13. ACCOUNTS PAYABLE

Accounts payable of \$190,225.68, dated March 23 - April 5, 2023, were found to be in good order.

14. READING FILE

It was moved and seconded by Council:

2023-04-11: 155

THAT the April 5, 2023 Reading File be received and filed:

- 1. BC Community Forest Newsletter - March 2023**
- 2. Coastal GasLink Construction Update – March 2023**
- 3. Ministry of Transportation and Infrastructure Load Restrictions**
- 4. Old Growth Workshops – Thursday, May 25th, in Burns Lake**
- 5. BC Alliance for Healthy Living – Physical Activity and Air Pollution Webinar**
- 6. Northern Health Healthy Communities E-Brief April 2023**
- 7. Statistics Canada Update**
- 8. Geoscience BC's Central Interior Copper-Gold Research Program Complete**
- 9. LCRB – Structural Change Application Requirements**

CARRIED

15. **PUBLIC QUESTION PERIOD** - None
16. **RELEASE OF CLOSED MEETING RESOLUTIONS** - None
17. **ADJOURN**

It was moved and seconded by Council:

2023-04-11: 156

THAT April 11, 2023, Regular Meeting of Council be adjourned at 7:40 pm.

CARRIED

MAYOR

CORPORATE OFFICER

Certified to be a true copy of the minutes of the Regular Meeting of Council for the Corporation of the Village of Burns Lake held on Tuesday, April 11, 2023



Village of Burns Lake Council Report

Date: April 25, 2023
To: Mayor and Council
From: P. Anderson, Director of Finance
Subject: **Asset Retirement Obligation Consultant**

1. ISSUE

- 1.1. Our 2023 Audited Financial Statements must incorporate the new Asset Retirement Obligation Standard PS3280. Extensive work is required to prepare and implement this new standard.

2. 2023 GOALS AND OBJECTIVES

Good government that is financially sustainable and invests in infrastructure to serve the community

3. BACKGROUND

- 3.1. PS3280 will become effective for fiscal years beginning on or after April 1, 2022.
- 3.2. The standard seeks to account for the eventual retirement cost of assets which are owned by an entity where there is a legal obligation related to the asset. To this point no quantitative accounting has been done in this area.
- 3.3. The major areas of concern are around buildings with asbestos and lead, contracts and leases that have a retirement clause, legislation and regulations that require “must do’s” such as water well and waste water plant decommissioning.
- 3.4. Work that needs to be completed in order to meet the Asset Retirement Obligation Standard includes
 - Development of a PS3280 compliant policy
 - Identification of TCA inventories
 - Scoping of at risk and assets
 - Confirmation of in scope assets
 - Measure/calculate the estimated liability
 - Reporting

4. TRIPLE BOTTOM LINE

4.1. FINANCIAL IMPLICATIONS

- The cost to hire a consultant to complete work for this standard is \$15,000.

4.2. ENVIRONMENTAL IMPLICATIONS

- Asbestos and lead in our municipal owned buildings and retirement of other infrastructure such as sewer lagoons will be assessed for risk and mitigating costs.

4.3. SOCIAL RESPONSIBILITY IMPLICATIONS

- N/A

5. DISCUSSION

- 5.1. The current time frame to complete the requirements of the Asset Retirement Obligation for the Director of Finance is not sufficient due to capacity constraints, and an upcoming leave of absence.
- 5.2. The knowledge of an experienced consultant to complete this standard would be of high value as they have gathered cost estimates on retirement of different assets which we would not have and would have to determine how to estimate the eventual cost of retirement. Items such as assessing retirement obligation of a sewage lagoon would be difficult for internal staff to determine.
- 5.3. The consultant would also be able to assist with a sound plan, policy, and calculation guide to follow which we could feel confident in. This will be referred to many times in the future as assets need to be reassessed annually for material changes.
- 5.4. Other municipalities are using this same consultant to help complete the Asset Retirement Obligation requirements for the standard, including Quesnel, Houston, Fort St. James, Cumberland, Oak Bay, and Courtenay.
- 5.5. Failing to meet the requirements of this new standard for our December 31, 2023 would mean we would not have a clean Auditor report on our Financials Statements. We would receive a qualified opinion meaning the financial statements contain material misstatements or omissions. This opinion could mean consequences such as lose of debt financing options and grant eligibility.
- 5.6. Please note asbestos testing costs that need to be completed are not included in the \$15,000. When budgeting for 2023 it was communicated to me that drywall testing should be sufficient to meet the risk criteria. However, it now seems that this may not be the case and additional testing may need to be completed such as testing in tiles, paint, insulation, etc. The budgeted amount may not be enough to cover these costs.

6. RELEVANT LEGISLATION

- 6.1. PS3280 of the *Public Section Accounting Standards*
- 6.2. Section 167 of the *Community Charter*

7. CAO COMMENTS

- 7.1. Reviewed and approved- S. Worthing CAO

8. RECOMMENDATION AND OPTIONS

8.1. RECOMMENDATION:

THAT Council direct staff to allocate \$15,000 from Comfor Reserve to hire JW Infrastructure Planning Ltd. for the assistance in meeting the requirements of the new PS3280 Asset Retirement Obligation Standard.

April 11, 2023

TO: Pamela Anderson, Director of Finance
FROM: John Weninger, MBA, P.Eng.
FILE: Village of Burns Lake
SUBJECT: Asset Retirement Obligations

JW Infrastructure Planning Ltd. is pleased to provide the Village of Burns Lake (Village) with a brief work plan to assist with assessing Asset Retirement Obligations (ARO's) as required by PS3280.

PROJECT OBJECTIVES

The objective of this project is to assist the Village with meeting the PS3280 requirements by:

- Developing of a set of criteria to be used to identify ARO's
- Conducting a background investigation to understand what types of Village assets might be in scope as potential ARO's
- Conducting an initial screening of the Village's asset inventory to identify assets with potential ARO's
- Facilitating a workshop with Village staff to inform them of PS3280 and seek input on the potential ARO's identified in the initial screening and in the identification of other potential ARO's
- Working with Village staff to confirm the "in scope" ARO's and to help to quantify the retirement obligation costs
- Preparing a summary report that describes the process followed and the results that can be provided to the Village's auditor.
- Implementation assistance related to policy development, reporting approach or other implementation related topics.

TASK 1 –SCREENING CRITERIA

Description: Develop a set of criteria to be used to screen the Village's assets for potential ARO's and work with the Village to complete the project charter document

Activities:

- Review latest industry resources and best practices related to identifying potential ARO's
- Based on the review develop a draft set of criteria to be used to screen the Village's assets
- Review the criteria with the Village to adjust and finalize

Deliverables:

ARO screening criteria

TASK 2 – CONDUCT INITIAL SCREENING

Description: Review the Village’s current asset inventory to identify specific assets that may have potential asset retirement obligations. This may include but not be limited to:

- Buildings or facilities with potential to contain asbestos
- Underground oil or fuel storage tanks
- Water wells
- Treatment facilities and lagoons
- Leased facilities with contractual obligations
- Other

Activities:

- Review the asset inventory to identify specific assets with potential ARO’s
- Prepare a summary listing for review with Village staff

Deliverables:

List of assets with potential ARO’s

TASK 3 – STAFF WORKSHOP

Description: Develop and facilitate an initial workshop with Village staff to inform them of PS3280 and seek input on the potential ARO’s identified in the initial screening and in the identification of other potential ARO’s.

Activities:

- Develop workshop content
- Deliver workshop
- Document workshop findings
- Update the ARO listing as required

Deliverables:

Workshop PowerPoint and/or handouts

TASK 4 – CONFIRM AND QUANTIFY ARO’S

Description: Work closely with Village staff to confirm the “in scope” ARO’s and to quantify the retirement obligation costs for review with Village Finance. It is assumed that the costing of the ARO’s will be largely based on information provided by Village of Burns Lake staff members or from information John Weninger has collected from other similar projects.

Activities:

- Coordinate with Village staff to confirm assets with ARO’s
- Work with staff to quantify the ARO costs
- Review with Finance

Deliverables:

List of confirmed ARO's including costs

TASK 5 – SUMMARY REPORT

Description: Prepare a brief report summarizing the process and the list of ARO's that is suitable to be provided as a reference to the Village's Auditors.

Activities:

- Develop draft report
- Review with Village and finalize

Deliverables:

Summary Report

TASK 6 – IMPLEMENTATION ASSISTANCE

Description: Work with Village staff on implementation related topics.

Activities:

- Assist with assessing transition options (retrospective, modified retrospective, prospective).
- Development of ARO Policy

Deliverables:

- Input on transition options
- Input on Policy

PROJECT SCOPE LIMITATIONS

It should be noted that JW Infrastructure Planning will not undertake any field investigations as part of this project and will rely on the documentation and information provided by the Village of Burns Lake.

Whereas JW Infrastructure Planning has been collecting representative cost estimates for asbestos abatement (and other) from other communities that could be applied for unit costing purposes with the Village of Burns Lake, the acceptability of this unit costing will be at the discretion of the Village's auditor.

If the auditor requires more detailed site-specific asbestos abatement estimates those costs will be the responsibility of the Village of Burns Lake and not JW Infrastructure Planning.

TEAM

John Weninger, P.Eng., MBA – Principal Consultant, Owner

John brings 25 years of varied consulting experience covering all facets of municipal infrastructure planning, design, asset management and financing. John has recently completed the identification and quantification of ARO's for many municipalities including the City of Courtenay, the District of Oak Bay and the Village of Cumberland.

Opportunity for joint learning and collaboration between these communities and the Village of Burns Lake is anticipated as each of these projects advance in the coming months.

BUDGET AND SCHEDULE

The proposed project budget is detailed below by project task:

TASK	FEE
1. Screening Criteria	\$1,000
2. Initial Screening	\$3,500
3. Staff Workshop	\$2,000
4. Confirm and Quantify ARO's	\$4,000
5. Summary Report	\$2,500
6. Implementation Assistance (allowance)	\$2,000
Total	\$15,000

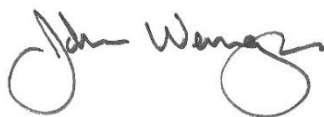
Disbursements are included in the fee estimate but not GST.

The project completion date is approximately 3 months from project award, providing availability of Village staff to attend a monthly meeting and address any required input resulting from those meetings in a timely manner.

Thank you for this opportunity to provide you with this proposal. If you require any additional information, I can be contacted at 604-789-4538.

Sincerely,

JW Infrastructure Planning Ltd.



John Weninger, P.Eng., MBA
john@jwip.ca
Principal Consultant



Village of Burns Lake Council Report

Date: April 25, 2023
To: Mayor and Council
From: V. Anderson, Deputy Corporate Officer
Subject: **Dog Park Agreement Expires June 2023**

1. ISSUE

- 1.1. An email was received from Lakes Animal Friendship Society (LAFS) informing the Village of Burns Lake that they will not be renewing the McEwen Dog Park agreement. The agreement expires on June 30, 2023, and staff are seeking direction from council. The facility was constructed by volunteers and funded through grants received, and village staff played a small role in the development of the site.

2. 2023 GOALS AND OBJECTIVES

Good government that is financially sustainable and invests in infrastructure to serve the community

3. BACKGROUND

- 3.1. The agreement grants exclusive rights for LAFS to use the dog park. (agreement attached without schedule A - map and Schedule B - CN lease agreement)
- 3.2. The CN Lease with the Village of Burns Lake expires on October 31, 2023. The annual lease cost is \$2,500, due November 1 of each year. The Village of Burns Lake pays the lease payment to CNR.
- 3.3. Under the Dog Park Agreement, the Village of Burns Lake is responsible for the following:
 - Paying the annual CN lease.
 - Mowing the lawn, completed by summer students.
 - Weekly pick up of the garbage.
 - Water shut off and on.
 - Emergency repairs as listed in section 3.9 of the agreement.
 - Insurance in accordance with section 4.13 of the CNR Lease, covered under the policy with Municipal Insurance Association.
 - "All improvements become the property of the Village upon termination of this agreement."
- 3.4. Current revenue from sign rentals at the dog park is \$1,400.

- 3.5. Volunteers that oversaw the dog park construction have asked several local non-profit organizations to consider taking over the operation of the dog park, but they have yet to find an organization.
- 3.6. LAFS current dog park expenses include a grounds maintenance employee and bookkeeping expenses for payroll. Their only employee works 3 hours per week.
- 3.7. Currently, compostable poop bags are donated by a local resident who does not know the annual cost. Staff are seeking better information and hope to have this information before the meeting.

4. TRIPLE BOTTOM LINE

4.1. FINANCIAL IMPLICATIONS

- The estimated additional expenses for the remainder of 2023: \$1,560 (\$60 x 26 weeks) for the groundskeeper plus \$500 for compostable poop bags for up to \$2,060, which could be allocated from Comfor Reserve
- The 2024 additional costs of approximately \$4,000 minus sign rental income of \$1,400 will be budgeted for in the annual budget. Staff will work to increase the sign revenues.

4.2. ENVIRONMENTAL IMPLICATIONS

- The dog park requires a groundskeeper to ensure the facility is safe for pets and humans.

4.3. SOCIAL RESPONSIBILITY IMPLICATIONS

- The dog park is well used and is important to the residents and visitors to the community.

5. DISCUSSION

- 5.1. The facility is a positive addition to the community for residents and visitors. As of June 30, 2023, the park will become an asset of the Village of Burns Lake.

- 5.2. There are two reasonable options:

1. The Village of Burns Lake takes over total management of the facility, which would include the following additional expenses above, which are already paid by the municipality:
 - a. Currently, the groundskeeper works 3 hours per week, approximately \$60 per week.
 - b. Purchasing compostable poop bags, the exact cost is not currently known. Amazon offers 150 bags for \$12.99, and staff have contacted a Canadian supplier. Estimate \$300-500 for the remainder of the year. The number required has yet to be discovered. Purchasing for all village bag locations could be done in bulk.
2. Find a non-profit to take over the facility – Staff believe this option is unlikely. If an organization could be found, it would likely result in the municipality being in the same situation as we are now. It is doubtful that an organization could be found and in place by June 30.

- 5.3. Staff could continue to seek a non-profit organization to take over management for 2024.

6. RELEVANT LEGISLATION - n/a

7. CAO COMMENTS

7.1. Reviewed and approved- S. Worthing CAO

8. RECOMMENDATION AND OPTIONS

8.1. RECOMMENDATION:

Option 1

That the Village of Burns Lake takes over the management of the McEwen Dog Park;

AND THAT a groundskeeper is hired for 3 hours a week until December 31, 2023, on a contract basis of up to \$60 per week;

AND THAT up to \$2,500 is allocated from Comfor reserve for the groundskeeper contract, poop bags, and other costs related to groundskeeping to December 31, 2023;

AND THAT operational expenses for an entire year are included in the 2024 Parks and Recreation budget.

Option 2

THAT staff are directed to find a non-profit organization willing to take on the management of the McEwen Dog Park;

AND THAT the Village of Burns Lake takes over the management of the McEwen Dog Park as of July 1 until a non-profit organization can be found;

AND THAT \$2,500 is allocated from Comfor reserve for a contact groundskeeper, poop bags and other related groundskeeping costs.



Village of Burns Lake Council Report

Date: April 25, 2023
To: Mayor and Council
From: Valerie Andersoon, DCO
Subject: Asset Management Grant – Leverage Funding

1. ISSUE

- 1.1. The village of Burns Lake is part way through the implementation of a complete asset management program. Staff is seeking leverage funding to access the UBCM Asset Management Planning grant.

2. 2023 GOALS AND OBJECTIVES

Good government that is financially sustainable and invests in infrastructure to serve the community

3. BACKGROUND

- 3.1. In 2020, the Village of Burns Lake received a grant from FCM for \$50,000. FCM funding plus the village contribution of \$12,500 resulted in completing the VBL Asset Management Strategy and Policy and aligning GIS data and municipal financials. Staff now have access to a GIS system through CityWide.
- 3.2. In 2022, a grant application was submitted for \$143,000 to complete and build upon previous asset management work. The funding stream was 100%, and no leverage funds were required. The application was denied.
- 3.3. UBCM's Asset Management Planning Program is open, with a closing date of May 12, 2023. The maximum grant is \$25,000 for up to 50% of the total eligible costs.
- 3.4. CityWide has proposed breaking the remaining project into phases to take advantage of this and future funding opportunities from FCM. In the attached document, Yr 1 costs are estimated at \$58,000.

4. TRIPLE BOTTOM LINE

4.1. FINANCIAL IMPLICATIONS

- The leverage funding of \$33,000 is not in the 2023 budget, which could be allocated from Comfor reserve. CityWide will write the grant. Staff time will be required.

4.2. ENVIRONMENTAL IMPLICATIONS

- Proper asset management will result in positive environmental implications.

4.3. SOCIAL RESPONSIBILITY IMPLICATIONS

5. DISCUSSION

5.1. The deliverables (full explanation on pages 4 & 5) for the application include:

- Additional data work for GIS and financial systems.
- Data Governance Policy
- Data Governance Framework
- Lifecycle Framework Development which will be built into PSD CityWide's dashboard for Burns Lake.

6. RELEVANT LEGISLATION

7. CAO COMMENTS

7.1. Reviewed and approved- S. Worthing CAO

8. RECOMMENDATION AND OPTIONS

8.1. RECOMMENDATION:

THAT the Village of Burns Lake commits up to \$33,000 from the Comfor reserve for the UBCM Asset Management Planning grant opportunity.



News release

For immediate release

New investments from the Government of Canada support 45 local infrastructure projects across British Columbia

Colwood, British Columbia, April 17, 2023 — Today, Terry Beech, Parliamentary Secretary to the Deputy Prime Minister and Minister of Finance and Member of Parliament for Burnaby North—Seymour, the Honourable Anne Kang, B.C. Minister of Municipal Affairs, and Councillor Jen Ford, President of the Union of BC Municipalities (UBCM), announced a federal investment of more than \$103.5 million to support 45 community infrastructure projects.

In Colwood, funding will go towards building a multi-use waterfront pathway along the Esquimalt Lagoon. Work will include natural infrastructure to safeguard the peninsula from sea-level rise and the restoration of riparian vegetation in the salt marsh. This will improve local habitats, support biodiversity, stabilize soils, and filter pollutants. The work will guide visitors thoughtfully through sensitive areas while protecting and enhancing important natural resources. In addition to encouraging a healthy and active lifestyle for residents of all ages and abilities, this project will also support climate action and clean initiatives that strengthen the local economy and build a resilient community.

Investments in Fraser Lake will help build new water lines along Carrier Crescent and Tunasa Drive. A new water line will provide a dedicated supply from the reservoir to improve safety of the community's drinking water. As well, a new storm sewer will be installed to collect water from household sump pumps, and a new sidewalk will be constructed along Tunasa Drive. Once complete, the project will provide safe, clean water to the community for a healthier and better quality of life.

Other projects to receive funding include new fire halls, water and wastewater treatment plant upgrades, airport expansions, and bridge and road upgrades.

Empowering communities to determine how best to direct funds enables them to plan strategically for their present and future needs and will help ensure British Columbia remains among the best places in the world to live, work, and raise a family.

By investing in infrastructure, the Government of Canada is growing our country's economy, building resilient communities, and improving the lives of Canadians.

Quotes

"Investing in the Strategic Priorities Fund of the Canada Community-Building Fund represents our government's commitment to bettering communities across Canada. We are helping British Columbians fund infrastructure projects that promote productivity, economic growth, a clean environment, and, ultimately, create stronger cities. We will continue to deliver funding through CCBF to build a more prosperous future together."



Terry Beech, Parliamentary Secretary to the Deputy Prime Minister and Minister of Finance and Member of Parliament for Burnaby North—Seymour, on behalf of the Honourable Dominic LeBlanc, Minister of Intergovernmental Affairs, Infrastructure and Communities

“As British Columbia continues to grow and welcome newcomers, communities face increasing demands for services and infrastructure. This is why our government is supporting projects like road development and wastewater management. We’re ensuring that British Columbians have access to these essential services and amenities that they can rely on within their communities.”

The Honourable Anne Kang, Minister of Municipal Affairs

“B.C. communities are expanding services to meet the needs of a growing population. The federal government is to be commended for the continuing renewal of local infrastructure through the Canada Community-Building Fund. This program has delivered over \$4.6 billion to thousands of projects across B.C. like Colwood’s multi-use pathway.”

Councillor Jen Ford, President of the Union of BC Municipalities

“This accessible multi-use pathway will allow visitors to enjoy the spectacular waterfront in Colwood, while protecting sensitive ecological and archaeological shoreline areas. The pathway will inspire people to get outdoors and active as they walk or cycle from Colwood’s town centre to the waterfront and beyond to the vibrant seaside village envisioned at Royal Beach.”

His Worship Doug Kobayashi, Mayor of the City of Colwood

Quick facts

- The Government of Canada is investing \$103,565,997 in 45 projects across British Columbia.
- The Government of Canada’s funding comes from the third application-based intake of the Strategic Priorities Fund stream of the Canada Community-Building Fund, formerly known as the federal Gas Tax Fund.
- The Canada Community-Building Fund is a permanent source of funding provided twice-a-year to provinces and territories, who in turn deliver this funding to local governments for local infrastructure priorities.
- In B.C., the Canada Community-Building Fund is administered by UBCM.
- The Canada Community-Building Fund delivers more than \$2 billion every year to 3,600 communities across the country. In recent years the funding has supported approximately 4,000 projects each year.
- The Canada Community-Building Fund has 19 project eligibility categories, including capacity building, sport infrastructure, and broadband connectivity.
- Infrastructure Canada, which distributes this funding, helps address complex challenges that Canadians face every day—ranging from the rapid growth of our cities, to climate change, and environmental threats to our water and land.

Related Products



Background: New investments from the Government of Canada support 45 local infrastructure projects across British Columbia

Associated Links

Canada Community-Building Fund

<https://www.infrastructure.gc.ca/plan/gtf-fte-eng.html>

Infrastructure Canada - Canada Community-Building Fund Allocation Table

<https://www.infrastructure.gc.ca/prog/gtf-fte-tab-eng.html>

Investing in Canada: Canada's Long-Term Infrastructure Plan

<https://www.infrastructure.gc.ca/plan/icp-publication-pic-eng.html>

- 30 -

Contacts

For more information (media only), please contact:

Jean-Sébastien Comeau

Press Secretary and Senior Communications Advisor

Office of the Honourable Dominic LeBlanc

Minister of Intergovernmental Affairs, Infrastructure and Communities

343-574-8116

Jean-Sebastien.Comeau@iga-aig.gc.ca

Ministry of Municipal Affairs

Province of British Columbia

236-478-3459

Paul Taylor

Director of Communications

UBCM

ptaylor@ubcm.ca

250-356-2938

Colwood Media Contact

Sandra Russell, Manager of Communications

srussell@colwood.ca

778-677-5345

www.colwood.ca

Social Media: @CityofColwood on twitter, facebook and instagram



Backgrounder

New investments from the Government of Canada support 45 local infrastructure projects across British Columbia

The Government of Canada is investing more than \$103.5 million to support 45 community infrastructure projects in British Columbia. Projects are recipients of the Union of BC Municipalities (UBCM) third application-based intake for the Strategic Priorities Fund, one of three Canada Community-Building Fund streams in British Columbia.

Project information:

Recipients	Project Title	Federal Funding
Capital Regional District	Regional Water Supply Main No. 4 Mt. Newton to Highway 17 Section Replacement	\$6,000,000
City of Castlegar	West Kootenay Regional Airport Air Terminal Building Expansion & Groundside Entrance Improvements	\$6,000,000
City of Colwood	Colwood Waterfront Multi-use Pathway	\$6,000,000
City of Cranbrook	City of Cranbrook Wastewater Treatment Upgrades	\$2,920,000
City of Greenwood	Official Community Plan Update	\$147,008
City of Kamloops	Facilities Strategic Plan	\$750,000
City of Nelson	City of Nelson Liquid Waste Management Plan	\$395,000
City of Quesnel	Johnston Bridge Comprehensive Repairs	\$6,000,000
City of Rossland	Utility Master Plan	\$284,445
City of West Kelowna	Short-Term Asset Management Roadmap Implementation	\$155,000
Cowichan Valley Regional District	Modernization of Bings Creek Waste Management Centre (WMC)	\$ 6,000,000
District of Chetwynd	Chetwynd Sewer Lift Station Upgrades	\$1,762,500
District of Clearwater	Integrated Stormwater Management Plan	\$111,340
District of Coldstream	Integrated Asset Management and Climate Change Planning for Sustainable Service Delivery	\$250,000
District of Elkford	Elkford Official Community Plan and Integrated Community Sustainability Plan	\$150,000
District of Houston	Infrastructure Master Plan	\$100,000
District of Invermere	Infrastructure Priority Development Plan	\$120,000
District of North Cowichan	Natural Asset Management (NAM) Program	\$200,000
District of Peachland	Wastewater Master Plan for the District of Peachland	\$200,000
District of Port Edward	Port Edward Asset Management - Final Phase	\$75,000
District of Saanich	Natural Assets Inventory	\$50,000
District of Sparwood	District of Sparwood Wastewater Treatment Plant Upgrades - Phase 2	\$5,856,300



District of Squamish	Sustainable Stormwater Service Delivery Plan	\$400,000
District of Taylor	Infrastructure Assessment and 10 Year Investment Plan – Phase III and Maintenance Management Plan Development	\$261,000
Peace River Regional District	Regional Growth Strategy	\$100,000
qathet Regional District	Risk Management Framework	\$50,000
Sunshine Coast Regional District	Final Phase - Regional Water System Meter Installation Project	\$6,000,000
Town of Gibsons	Lower Watershed Climate Adaptation through Natural Assets Project	\$5,963,000
Town of Golden	Sanitary Sewer Master Plan	\$85,000
Town of Sidney	Beacon Avenue West Roundabout	\$5,000,000
Town of Smithers	Smithers Regional Airport - Water System Infrastructure Upgrades	\$2,457,460
Township of Spallumcheen	Township Water Systems Asset Management Plan	\$231,478
Village of Burns Lake	New Fire Hall	\$3,149,334
Village of Cache Creek	Waste Water Treatment Plant Improvements	\$2,282,800
Village of Chase	Wastewater Treatment Plant Improvements - Phase 2	\$5,899,000
Village of Cumberland	Cumberland High Performance Wastewater Lagoon Upgrade, Phase 2	\$2,500,000
Village of Fraser Lake	Water Quality, Drainage and Connectivity Improvements	\$6,000,000
Village of Gold River	Asset Management Planning	\$190,000
Village of Harrison Hot Springs	Village of Harrison Hot Springs Waterfront Infrastructure Upgrades	\$5,999,350
Village of Lytton	Drinking Water Distribution System Infrastructure Rehabilitation to Improve Drinking Water Capacity and Accessibility	\$5,000,000
Village of Lytton	Increase Local Government Capacity to Undertake Long Term Infrastructure Initiatives	\$135,000
Village of McBride	Drinking Water Filtration System	\$2,608,125
Village of Nakusp	Nakusp Raw Water Irrigation Project	\$527,000
Village of Tahsis	Tahsis Fire Hall Relocation	\$1,892,675
Village of Valemount	Dogwood Lift Station Project	\$3,308,182

On behalf of the Northern Health Board of Directors, I'm pleased to share with you the enclosed resource, "Understanding Northern Health".

Northern Health is a large organization with many complex services and operations. We regularly receive questions and requests for information about a variety of health care-related topics, and we know that local, regional and Indigenous community leaders, local governments and partner organizations may have or be receiving these questions as well.

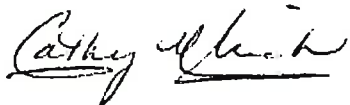
Within the pages of the Understanding Northern Health booklet, we hope you will find useful information on Northern Health services, programs and processes that can help support you, your constituents and community members with accessing resources, understanding the Northern and provincial health care system, and answering general questions.

In addition to the enclosed hard copy, the current edition of "Understanding Northern Health" can also be found online at www.northernhealth.ca/about-us, complete with links to additional information, resources and tools from a variety of provincial and regional agencies and organizations.

We are committed to keeping this booklet updated on an annual basis, and to continuing to share NH service and program related information on an ongoing basis. The Northern Health website remains the best resource for up to date and detailed information on local health services and facilities.

We hope you find this resource helpful. As always, if you have questions related to health care in Northern BC you are welcome to connect with Northern Health Communications, your local NH administrators, or the appropriate NH program for your needs (many of which are listed in the Contact section included in the booklet).

Sincerely,



Cathy Ulrich,
President and CEO
Northern Health Authority



Colleen Nyce,
Chair, Northern Health Authority

From Province of BC website, projects funded under the Rural Economic Diversification and Infrastructure program (REDIP)

- **Town of Smithers** | Economic Development Diversification Project | \$120,000.00 | Forest Impact Transition | For more information, please contact: Town of Smithers
- **Binche keyoh Bu Society** | Economic Development Plan | \$40,000.00 | Economic Capacity | For more information, please contact: Binche keyoh Bu Society
- **Cycle 16 Trail Society** | Cycle 16 Multi-Use Path – Phase 3 Detailed Design | \$97,148.00 | Economic Diversification | For more information, please contact: Cycle 16 Trail Society
- **Binche Keyoh Development Corporation** | Tchentlo Lake Lodge Preliminary Geothermal Investigation | \$79,994.00 | Economic Diversification | For more information, please contact: Binche Keyoh Development Corporation
- **Village of Granisle** | Granisle Marina Replacement | \$1,000,000.00 | Economic Diversification | For more information, please contact: Village of Granisle
- **Wet'suwet'en First Nation** | Feasibility Assessment - Proof of Concept, Viability and Scale Up on the Manufacture of Bio-Foam from Biomass Waste for Packaging and Thermal Insulation | \$481,000.00 | Forest Impact Transition | For more information, please contact: Wet'suwet'en First Nation
- **Corporation of the Village of Burns Lake** | Burns Lake Commercial Development Intersection Project | \$1,000,000.00 | Economic Diversification | For more information, please contact: Corporation of the Village of Burns Lake
- **Taku River Tlingit First Nation Lands Holding Society** | TRTFN 198 1st & Discovery Mixed Use Commercial-Residential Building Development | \$100,000.00 | Economic Diversification | For more information, please contact: Taku River Tlingit First Nation Lands Holding Society
- **Corporation of the Village of Fraser Lake** | Fraser Lake Curling Rink / Community Hall Retrofit – Phase 2 | \$1,000,000.00 | Economic Diversification | For more information, please contact: Corporation of the Village of Fraser Lake
- **District of Fort St. James** | Fort St. James Marina Revitalization Project | \$117,500.00 | Forest Impact Transition | For more information, please contact: District of Fort St. James
- **British Columbia Assembly of First Nations** | BCAFN Rural and Remote First Nations Economic Development Study | \$98,000.00 | Economic Capacity | For more information, please contact: British Columbia Assembly of First Nations
- **Ts'il Kaz Koh First Nation** (Burns Lake Band) | Burns Lake Band Food Security and Economic Diversification | \$124,000.00 | Forest Impact Transition | For more information, please contact: Ts'il Kaz Koh First Nation
- **Sasuchan Development Corporation** | Sasuchan Development Corporation (SDC) Building and Training Centre | \$100,000.00 | Economic Capacity | For more information, please contact: Sasuchan Development Corporation

- **Houston Link to Learning Society** | Plaza Restaurant Renovation Project | \$607,592.00 | Forest Impact Transition | For more information, please contact: Houston Link to Learning Society
- **Houston Mountain Bike Association** | Family Riding Hub | \$83,064.35 | Economic Diversification | For more information, please contact: Houston Mountain Bike Association
- **Smithers Mountain Bike Association** | Master Plan | \$79,820.00 | Economic Diversification | For more information, please contact: Smithers Mountain Bike Association
- **Houston Flying Club** | Houston Airport Improvement Project | \$76,480.00 | Forest Impact Transition | For more information, please contact: Houston Flying Club

Cheque Register-Summary-Bank



AP5090

Page :2

Date : Apr 21, 2023

Time :8:54 am

Supplier : 083010 To Z0010

Pay Date : 06-Apr-2023 To 21-Apr-2023

Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 9 - CA

Seq : Cheque No. Status : All

Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 6 OPERATING ACCOUNT BVCU							
00874-0001	17-Apr-2023	PNG010	PACIFIC NORTHERN GAS LTD.	Issued	154	E	10,020.83
00875-0001	17-Apr-2023	PNG010	PACIFIC NORTHERN GAS LTD.	Issued	156	E	4,026.78
Total Computer Paid :		107,811.85	Total EFT PAP :	36,215.68	Total Paid :		144,027.53
Total Manually Paid :		0.00	Total EFT File :	0.00			

56 Total No. Of Cheque(s) ...

Cheque Register-Summary-Bank



Supplier : 083010 To ZOO10
 Pay Date : 06-Apr-2023 To 21-Apr-2023
 Bank : 0099 - CASH CLEARING/SUSPENSE "BANK" To 9 - CA

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
38534	20-Apr-2023	ALL010	ALL WEST GLASS (BURNS LAKE) LTD.	Issued	159	C	168.50
38535	20-Apr-2023	AMC010	AMC VILLAGE INSURANCE SERVICES (2019) I	Issued	159	C	465.00
38536	20-Apr-2023	ANC020	ANCHIKOSKI, HEATHER	Issued	159	C	125.00
38537	20-Apr-2023	AND014	WOLD, ANDREA	Issued	159	C	5,145.00
38538	20-Apr-2023	BLA010	BURNS LAKE AUTOMOTIVE SUPPLY LTD	Issued	159	C	867.26
38539	20-Apr-2023	BLA050	BLACK PRESS GROUP LTD	Issued	159	C	1,225.26
38540	20-Apr-2023	BLF050	BURNS LAKE FIREFIGHTERS ASSOCIATION	Issued	159	C	12,764.00
38541	20-Apr-2023	BLH010	BURNS LAKE HARDWARE & GARAGE LTD	Issued	159	C	648.20
38542	20-Apr-2023	BUC010	BUCK CREEK ENTERPRISES dba Buck Creek E	Issued	159	C	48.20
38543	20-Apr-2023	CAP030	CAPRI INSURANCE - CL	Issued	159	C	5,850.00
38544	20-Apr-2023	CHA070	[REDACTED]	Issued	159	C	73.24
38545	20-Apr-2023	CNR020	CANADIAN NATIONAL RAILWAY CO	Issued	159	C	979.50
38546	20-Apr-2023	CON060	CONCEPT DESIGN LTD.	Issued	159	C	5,054.34
38547	20-Apr-2023	COR16	CORRIDOR 16 GRAPHICS & SIGNS	Issued	159	C	40.37
38548	20-Apr-2023	DLL010	DE LAGE LANDEN FINANCIAL SERVICES CAN	Issued	159	C	388.64
38549	20-Apr-2023	DTU010	DTU INDUSTRIAL WHOLESALE LTD	Issued	159	C	2,148.58
38550	20-Apr-2023	DTU020	DTU CLOTHING	Issued	159	C	75.61
38551	20-Apr-2023	EAG010	EAGLE AUTOMOTIVE CENTER	Issued	159	C	214.71
38552	20-Apr-2023	EM030	[REDACTED]	Issued	159	C	176.16
38553	20-Apr-2023	ESC010	eSCRIBE SOFTWARE LTD	Issued	159	C	6,942.53
38554	20-Apr-2023	FIR070	FIRST TRUCK CENTRE INC	Issued	159	C	612.68
38555	20-Apr-2023	FRE010	FRED SURRIDGE LTD.	Issued	159	C	543.65
38556	20-Apr-2023	FUN010	[REDACTED]	Issued	159	C	129.00
38557	20-Apr-2023	IND010	INDUSTRIAL TRANSFORMERS	Issued	159	C	2,622.33
38558	20-Apr-2023	IOS010	IDEAL OS	Issued	159	C	1,510.73
38559	20-Apr-2023	JET020	JET CONTROLS	Issued	159	C	22,360.58
38560	20-Apr-2023	KWL010	KEVIN WHITE LOCKSMITHING	Issued	159	C	151.25
38561	20-Apr-2023	LDA010	LAKES DISTRICT ARTS COUNCIL	Issued	159	C	52.50
38562	20-Apr-2023	LDF030	LDFC PRINTING AND STATIONERY	Issued	159	C	883.97
38563	20-Apr-2023	LEE030	LEES + ASSOCIATES CONSULTING LTD	Issued	159	C	2,122.58
38564	20-Apr-2023	LEW020	[REDACTED]	Issued	159	C	534.04
38565	20-Apr-2023	MOB010	MOB ATHLETICS LTD	Issued	159	C	5,912.62
38566	20-Apr-2023	MOU040	MOUDGIL, ROCHIE	Issued	159	C	6.29
38567	20-Apr-2023	OKT020	OK TIRE 1118662 BC LTD	Issued	159	C	2,398.77
38568	20-Apr-2023	OUT010	BURNS LAKE OUTDOOR ADVENTURES LTD	Issued	159	C	23.49
38569	20-Apr-2023	OWT010	PATTISON FOOD GROUP	Issued	159	C	303.06
38570	20-Apr-2023	PET012	PETERS, EDITH	Issued	159	C	128.00
38571	20-Apr-2023	PGT010	PRINCE GEORGE TRUCK & EQUIPMENT (2001	Issued	159	C	1,704.00
38572	20-Apr-2023	PNC010	AMY WAINWRIGHT	Issued	159	C	2,016.00
38573	20-Apr-2023	POL010	0800230 BC LTD	Issued	159	C	4,986.21
38574	20-Apr-2023	PRA030	LINDE CANADA INC.	Issued	159	C	1,034.32
38575	20-Apr-2023	PRO040	PRO-VENT	Issued	159	C	829.50
38576	20-Apr-2023	PRO070	PROTELEC SECURITY + SAFETY LTD.	Issued	159	C	44.10
38577	20-Apr-2023	REN010	RENSBY, CHARLES	Issued	159	C	414.70
38578	20-Apr-2023	SIG020	SIGNATURE CABINETS	Issued	159	C	2,448.60
38579	20-Apr-2023	STA070	STARLAND SUPPLY (2000) LTD	Issued	159	C	1,224.86
38580	20-Apr-2023	TCL010	TOWER COMMUNICATIONS LTD.	Issued	159	C	2,004.29
38581	20-Apr-2023	TEL010	TELUS	Issued	159	C	70.83
38582	20-Apr-2023	VIH010	VIHAR CONSTRUCTION LTD	Issued	159	C	752.11
38583	20-Apr-2023	WAS020	WORTH A SHOT MOBILE BAR SERVICES	Issued	159	C	987.00
38584	20-Apr-2023	WES090	WESTERN CANADA MOUNTAIN BIKE TOURIS	Issued	159	C	5,250.00
38585	20-Apr-2023	WIE030	WIEBE, HENRY	Issued	159	C	349.69
00870-0001	14-Apr-2023	SUP010	BRITISH COLUMBIA PENSION CORPORATION	Issued	145	E	10,811.12
00871-0001	06-Apr-2023	WCB010	WORKERS'S COMPENSATION BOARD	Issued	147	E	11,356.95